

**LAKE COUNTY EDUCATIONAL SERVICE CENTER  
GOVERNING BOARD  
REGULAR MEETING**

Tuesday, August 5, 2014, Auburn Career Center, 5:45 p.m.

**Minutes**

**Call to Order** 5:46 p.m.

**Roll Call:**

Board members: Brian Kolkowski, Anthony Podojil, Geoff Kent, Jean Brush, and Erik Walter

Staff Present: Dr. Bontempo, Sherry Williamson, Deb Burke, and Leanne Dearth

**14-092 Approve Minutes, Advances, and Cleaning Supplies Bid**

A motion was made by Mrs. Brush and seconded by Mr. Kent to approve the following items.

1. Approve **Board Minutes and Recording** of the regular meeting of the Board held on July 10, 2014.
2. Approve **Advances** – Recommend the Board approve advances from the General Fund totaling \$100,000.00. These funds will be returned when funds are received. The advances will go to the following funds:

<b>439 9015</b>	<b>\$ 6,500.00</b>	<b>Public Preschool Grant</b>
<b>439 9115</b>	<b>\$ 3,500.00</b>	<b>Public Preschool Grant</b>
<b>451 9015</b>	<b>\$ 2,000.00</b>	<b>K-12 Network Subsidy</b>
<b>463 9015</b>	<b>\$ 5,000.00</b>	<b>Alternative Education Grant</b>
<b>499 9015</b>	<b>\$ 10,000.00</b>	<b>SST GRF</b>
<b>516 9015</b>	<b>\$ 65,000.00</b>	<b>SST IDEA Grant</b>
<b>587 9015</b>	<b>\$ 5,000.00</b>	<b>Early Childhood Grant</b>
<b>599 9015</b>	<b>\$ 3,000.00</b>	<b>SST Professional Development</b>
	<b>\$ 100,000.00</b>	

3. Approve **Cleaning Supplies Bid** Award Recommendation: Approval is requested for the award of the 2014 Cleaning Supplies Contract with Joshen Paper & Packaging which has been determined as the lowest, responsive and responsible bidder. Such a determination was based on a dynamic pricing event conducted on Thursday, July 24 that lasted 19 minutes. This produced a savings of 26.5% from the initial low bid. Joshen Paper & Packaging has submitted all required documentation and signatures as required. The bid was proctored and certified by Electronic Auction Services, Inc. This auction was conducted as a component of the Local Government Innovation Fund.  
(See EXHIBIT)

**Roll Call:**

Ayes: Mrs. Brush, Mr. Kent, Dr. Kolkowski, Mr. Walter, and Dr. Podojil

Nays: None

President declared the **motion carried**.

**14-093 Approve Interdistrict Agreement**

A motion was made by Dr. Podojil and seconded by Mr. Kent to approve the interdistrict service agreement between West Geauga and Lake County Educational Service Center.

**Roll Call:**

Ayes: Mrs. Brush, Mr. Kent, Dr. Kolkowski, Mr. Walter, and Dr. Podojil

Nays: None

President declared the **motion carried**.

**14-094 Approve Lease Agreement**

A motion was made by Mrs. Brush and seconded by Mr. Kent to approve the lease agreement between Crossroads and the Lake County Educational Service Center beginning August 1, 2014 for a term of 36 months ending July 31, 2017. (EXHIBIT CROSSROADS)

**Roll Call:**

Ayes: Mrs. Brush, Mr. Kent, Dr. Kolkowski, Mr. Walter, and Dr. Podojil

Nays: None

President declared the **motion carried**.

**14-095 Approve Teaching Institute for Excellence Agreement**

A motion was made by Dr. Podojil and seconded by Mr. Kent to approve an agreement with the Teaching Institute for Excellence in STEM (TIES) to provide STEM support and professional development for a cohort of up to 30 teachers, July 1, 2014 – June 30, 2015 in the amount of \$23,500.

**Roll Call:**

Ayes: Mrs. Brush, Mr. Kent, Dr. Kolkowski, Mr. Walter, and Dr. Podojil

Nays: None

President declared the **motion carried.**

**14-096 Approve Lake Metroparks Agreement**

A motion was made by Mr. Walter and seconded by Dr. Podojil to approve continuation of an agreement with the Lake Metroparks for two years, effective August 1, 2014 – July 31, 2016. (EXHIBIT METROPARKS)

**Roll Call:**

Ayes: Mrs. Brush, Mr. Kent, Dr. Kolkowski, Mr. Walter, and Dr. Podojil

Nays: None

President declared the **motion carried.**

**14-097 Approve Auburn CC Agreement for Shared Services**

A motion was made by Mr. Kent and seconded by Mr. Walter to approve an agreement with Auburn Career Center to share the services of Jennifer Sotera, ACC Assistant Principal of Special Education, 80 days at a cost of \$506.05 per day for the 2014-2015 School Year.

**Roll Call:**

Ayes: Mrs. Brush, Mr. Kent, Dr. Kolkowski, Mr. Walter, and Dr. Podojil

Nays: None

President declared the **motion carried.**

**14-098 Approve PSI Service Agreement**

A motion was made by Mrs. Brush and seconded by Mr. Walter to approve the Service Agreement with PSI Affiliates, Inc. for a Licensed Practical Nurse for Kennedy Academy in the amount of \$37,800.00 for the 2014-15 school year. (EXHIBIT PSI)

**Roll Call:**

Ayes: Mrs. Brush, Mr. Kent, Dr. Kolkowski, Mr. Walter, and Dr. Podojil

Nays: None

President declared the **motion carried.**

**14-099 Approve Personnel Contract Items**

A motion was made by Mrs. Brush and seconded by Mr. Kent to approve the following Personnel Contract Items: Amendments, New Employees, Renewals, Separations, Retirements, Supplementals, Substitutes, Bus Drivers, and ESY positions: (EXHIBIT EMPLOYMENT)

**Roll Call:**

Ayes: Mrs. Brush, Mr. Kent, Dr. Kolkowski, Mr. Walter, and Dr. Podojil

Nays: None

President declared the **motion carried.**

**14-100 Executive Session**

A motion was made by Dr. Kolkowski and seconded by Mr. Walter that pursuant to Ohio Revised Code Section 121.22(G) (1), to adjourn to executive session at 6:30 p.m. for the purpose of considering the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees or regulated individuals, negotiation of contract(s), or pending court action.

**Roll Call:**

Ayes: Mrs. Brush, Mr. Kent, Dr. Kolkowski, Mr. Walter, and Dr. Podojil

Nays: None

President declared the **motion carried.**

**Return to Public Session at 7:07 p.m.**

**14-101 Approve Interdistrict Service Agreement**

A motion was made by Dr. Podojil and seconded by Mrs. Brush to approve the Interdistrict Service Agreement 3319.845/Exhibit A and personnel contracts for the 2014/2015 school year with MENTOR pending receipt of the fully executed agreement from Mentor by Friday August 8, 2014 or the discretion of the Superintendent if necessary. (EXHIBIT MENTOR)

**Roll Call:**

Ayes: Mrs. Brush, Mr. Kent, Dr. Kolkowski, Mr. Walter, and Dr. Podojil

Nays: None

President declared the **motion carried.**

**14-102 Adjourn**

A motion was made by Dr. Podojil and seconded by Mrs. Brush to adjourn at 7:09 p.m.

**Roll Call:**

Ayes: Mrs. Brush, Mr. Kent, Dr. Kolkowski, Mr. Walter, and Dr. Podojil

Nays: None

President declared the **motion carried.**

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**President**

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**Treasurer**

**This meeting was audio taped and may be requested by contacting the Treasurer.  
Next Regular Board Meeting, Septemeber 2, 2014, 5:45 p.m. at Auburn Career Center.**